

**Director General Dev. & Panchayats Department Haryana, Chandigarh**  
**ORDER**

In pursuance of the Haryana Civil Services (Compassionate Financial Assistance or Appointment) Rules, 2019 notified vide No. GSR.32/Const./Art.309/2019 dated 02.08.2019 Sh. Prince Kumar S/o Late Sh. Jorawar Singh, Peon is hereby offered a temporary post of Peon under Ex-gratia scheme in the pay matrix- Level 1 in the pay range of Rs. 16900-53500 plus usual allowances as are admissible to the Government employees from time to time.

The above offer of appointment is further subject to the following terms and conditions:-

- i) It should be clearly understood that this offer of appointment is against a purely temporary post, which is liable to be abolished at any time and carries no promise of subsequent permanent employment. No offer of permanent vacancy can be made to him at present and in this respect he will have to take his chance like others, who have been similarly recruited. Consequently, his services can be terminated, whenever there is no vacancy against which he can be retained;
- ii) If at any stage, he desires to resign his post in the department, he will be required to give one month's clear notice or forfeit, in lieu thereof, his salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to him by Government also in case it is proposed to terminate his services for a reason other than that mentioned in sub para-i above. Government will also be liable to pay his salary including allowances for one month or for the period by which the notice falls short of one month in that case. However, in the case of misconduct he will be given a reasonable opportunity to show case as to why his services should not be terminated and in that case the condition of one month's notice will not apply;
- iii) It is also made clear to him that he will not undertake higher studies of any kind *without obtaining prior permission*. Consequently, no leave of any kind will be *granted for the preparation of higher studies*;
- iv) No T.A. will be granted for joining the appointment;
- v) He will be on probation for a period of two years from the date of joining. The period of probation can be extended for a further period not exceeding one year, if his work and conduct is not found satisfactory;
- vi) He will be governed by the Haryana Development and Panchayat (Group-D) Field Office Services Rules, 2013 as may be amended from time to time and also the Government instructions issued in this behalf;
- vii) He should appear before the Chief Medical Officer, Bhiwani and obtain from him a medical certificate of fitness before joining duty. In case he has already been declared medically fit for Government Services a fresh medical certificate from the Chief Medical Officer of the District will not be necessary;
- viii) Consequent upon joining the service, he would be a member of Haryana Development and Panchayats Department Group-D Field Offices Service and his interse seniority will be determined later on as per rules.
- ix) This offer is being made to him without verification of his character and antecedents from the Police Department and consequent upon submission of an undertaking to the effect by the candidates and in case, anything is found against him later-on, then his services will be terminated without any notice and without assigning any reason;
- x) His Academic Qualification/Age/Caste certificates have not been got verified and in case any misrepresentation/ forged act is noticed at any later stage, his

services will be terminated without any notice and without assigning any reason;  
and

- xi) The Contributory Pension Scheme/New Pension Scheme would be applicable after joining the service;

Consequent upon his appointment to the post of Peon, he is posted in the office of Chief Executive Officer, Zila Parishad, Rohtak.

If he is willing to accept the offer of appointment on the above mentioned terms and conditions, he would report for duty to the concerned office within a period 15 days from the date of receipt of this letter.

While reporting for duty, he would bring with him the following documents:-

- x) Original and one set of self-attested copies of their academic qualification, Age, Caste Certificate as the case may be;
- xi) Character Certificate from the two responsible persons not being related to his besides an undertaking to the effect that no criminal proceedings involving moral turpitude are pending against him;
- xii) Medical Certificate of fitness.

Dated: 18.08.2025

Dushmanta Kumar Behra, IAS  
Director, Dev. & Panchayat Department  
Haryana, Chandigarh.

Endst. No. A9-2025/ 39615-621

Dated: 20.08.2025

A copy of the above is forwarded to the following for information and necessary action:

1. The Principal Accountant (A&E) Haryana, Chandigarh.
2. The District Development and Panchayat Officer, Charkhi Dadri in reference to their letter No. 4388/Panchayat dated 18.04.2025. (Attached service book).
3. The Block Development and Panchayat Officer, Jhojhu.
4. The Chief Executive Officer, Zila Parishad, Rohtak. He is requested to get his character antecedents verified as per rules. Educational certificates etc. may also be get verified.
5. The Chief Medical Officer, Bhiwani with request to examine the candidate as and when he appears before him for medical examination regarding his fitness for entry into Government Service.
- ✓ 6. A.E (IT) for uploading on the website of the department.
7. Sh. Prince Kumar S/o Late Sh. Jorawar Singh, Peon Village Gori Pur, Po. Kitlana, Teh. & Distt - Bhiwani, Haryana.

Mohit

Superintendent (Admn.-II)  
for: Director Dev. & Panchayat Department  
Haryana, Chandigarh.