



HARYANA GOVERNMENT
DEVELOPMENT AND PANCHAYATS DEPARTMENT

From

The Director
Development and Panchayats Department
Haryana, Chandigarh

To

1. All the Chief Executive Officer, Zila Parishads
in the State of Haryana
2. All the District Development & Panchayats Officers
in the State of Haryana.
3. All the Block Development & Panchayats Officers
in the State of Haryana

Memo No. RGSA-60/2022/ 77102-285

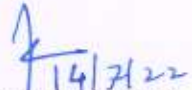
Dated: 14-7-2022

Subject: Regarding biometric attendance of District Project Managers (equivalent to Junior Programmers), Additional District Project Managers (equivalent to Junior Programmers) and Data Entry Operators (DEOs) under RGSA scheme.

On the subject cited above, it has been noticed that attendance of District Project Managers (equivalent to Junior Programmers), Additional District Project Managers (equivalent to Junior Programmers) and Data Entry Operators (DEOs) under RGSA scheme does not receive on time to this office from your respective offices, due to this, the disbursement of salaries of aforesaid staff gets delayed every month.

It has been decided that attendance of DPMs, ADPMs and DEOs will be collected from biometric attendance portal on every 2nd day of the month from the next month onwards and put up for approval & releasing of their salaries on time.

You are, therefore, requested to ensure that all the DPMs, ADPMs and DEOs will mark their attendance through biometric system on regularly basis and same shall be approved by respective Chief Executive Officer, Zila Parishad & uploaded on the attendance portal for record & further references.


Nodal Officer (RGSA)

for Director, Development & Panchayats
Department, Haryana, Chandigarh

Endst. No. RGSA-60/2022/ 77286-89

Dated: 14-7-2022.

A copy of the above is forwarded to the following:-

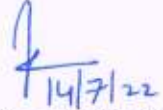
1. PS/ACSDP for kind information of the Additional Chief Secretary to Govt. of Haryana, Development and Panchayats Department, Haryana.
2. PA/DP for kind information of Director, Development & Panchayats Department, Haryana.
3. All the District Project Managers (RGSA), Additional District Project Managers (RGSA) and Data Entry Operators (RGSA) with a direction to share your biometric attendance id in the prescribed format (Annexed at annexure 'A') for necessary action. Also to ensure that there should not be any discrepancy in the attendance on Biometric portal & signed



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copy received from your respective Chief Executive Officer, Zila Parishad. If any discrepancy is found, a strict action will be taken against the concerned DPM, ADPM & DEOs.

4. The System Analyst-II, IT Cell (HQ) with a request to upload the letter on Department Website.


14/7/22

Nodal Officer (RGSA)
for Director, Development & Panchayats
Department, Haryana, Chandigarh