

Development and Panchayat Department, Haryana, Chandigarh
Order

In pursuance of the Haryana Civil Services (Compassionate Financial Assistance or Appointment) Rule, 2019 notified vide No. GSR.32/Const./Art.309/2019 dated 02.08.2019 Sh. Vikas Bajwan S/o Late Sh. Dalbir Singh, Gram Sachiv O/o Block Development & Panchayat Officer, Pinjore is hereby offered a temporary post of Clerk at Headquarter, Chandigarh under Ex-gratia scheme in the pay matrix-Level-2 pay range of Rs. 19900-63200 plus usual allowances as are admissible to the Government employees from time to time.

The above offer of appointment is further subject to the following terms and conditions:-

- i) It should be clearly understood that this offer of appointment is against a purely temporary post, which is liable to be abolished at any time and carries no promise of subsequent permanent employment. No offer of permanent vacancy can be made to you at present and in this respect you will have to take your chance like others, who have been similarly recruited. Consequently, your services can be terminated, whenever there is no vacancy against which they can be retained;
- ii) If at any stage, you desire to resign your post in the department, you will be required to give one month's clear notice or forfeit, in lieu thereof, your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by Government also, in case it is proposed to terminate his services for a reason other than that mentioned in sub para-I above. Government will also be liable to pay your salary-including allowances for one month or for the period by which the notice falls short of one month in that case. However, in the case of misconduct you will be given a reasonable opportunity to show case, as to why, your services should not be terminated and in that case, the condition of one month's notice will not apply;
- iii) It is also made clear to you that you will not undertake higher studies of any kind without obtaining prior permission. Consequently, no leave of any kind will be granted for the preparation of higher studies;
- iv) No T.A. will be granted for joining at the time of appointment;

- v) You will be on probation for a period of two years from the date of yours joining. The period of probation can be extended for a further period not exceeding one year, if your work and conduct is not found satisfactory;
- vi) You will be governed by the Haryana Development and Panchayat (Group-C) field Office Services Rules-2012, as may be amended from time to time and also the Government instructions issued in this regard;
- vii) You should have not entered into or contracted a marriage with a person having living spouse or if you have a spouse living, should have not entered into or contracted marriage with any person;
- viii) You shall have to qualify State Eligibility Test in Computer Appreciation and Applications (SETC) as stipulated under Rule 99A0 of Haryana Development and Panchayat Department Rules (Group C) field Office (Amendment) Rules, 2013 within the probation period of two years extendable by one year to earn any increments in their pay scale. In case, you fail to qualify the test within above stipulated period your services shall be dispensed with.
- ix) You should appear before the Chief Medical Officer to which District you belong and obtain from him a medical certificate of fitness before joining present duty. In case you have already been declared medically fit for Government Services a fresh medical certificate from the Chief Medical Officer of the District will not be necessary;
- x) Consequent upon joining the service, you would be members of Head Office Service and your inter-se seniority will be determined later on;
- xi) This offer is being made to you without verification of your character and antecedents from the Police Department and consequent upon submission of an undertaking to the effect by the candidates and in case, anything adverse is found against you later-on, eventually yours services will be terminated without any notice and without assigning any reason;
- xii) Your Academic Qualification/Age/Caste certificates have not been got verified and in case any misrepresentation/ forged act is noticed at any later stage, your services will be terminated without any notice and without assigning any reason; and
- xiii) The Contributory Pension Scheme/New Pension Scheme would be applicable after joining the service;

Consequent upon your appointment to the post of Clerk you are posted in the office of Block Development and Panchayat Officer, Pinjore, Distt Panchkula.

If you are willing to accept the offer of present appointment on the above mentioned terms and conditions, you should report for duty to this office within a period of 15 days from the date of receipt of this appointment letter.

While reporting for duty, you should bring with you the following documents:-

- i) Original and one set of self attested copies of yours academic qualification, Age proof, Caste and Resident Certificates as the case may be;
- ii) Character Certificate from the two responsible persons not being related to you besides an undertaking to the effect that no criminal proceedings involving moral turpitude are pending against you before any authority or any competent court of law;
- iii) Medical Certificate of fitness issued by concerned Chief Medical Officer.

Dated: 15.01.2020
Chandigarh.

Sushil Sarwan, IAS
Director, Dev. and Panchayat Department
Haryana, Chandigarh.

Encls. No. AA-4-2020/20818-26 Dated: 11.03.2020

A copy of the above is forwarded to the following for information and necessary action:

1. The Principal Accountant (A&E) Haryana, Chandigarh.
 2. Chief Medical Officers, Panchkula, with request to examine the candidates as and when he appear before you for medical examination regarding his fitness for entry into Government Service.
 3. Secretary Haryana Staff Selection Commission.
 4. The District Development and Panchayat Officer, Panchkula w.r.t. his office memo no:6096 dated:27-02-2020.
 5. Block Development and Panchayat Officer, Pinjor, Distt Panchkula
 6. The Deputy Superintendent, Pension (Hqtr)
 7. Sh. Vikas Bajwan S/o Late Sh. Dalbir Singh, House No.715 B 2 Vishkarma Colony.
- ✓ A.E (IT) for uploading on the website of the department.

1/12/20

SA/II

Ankita
12/13/2020

Pucg


Dy. Superintendent (Admn.-2)

for: Director, Development and Panchayats Department
Haryana, Chandigarh.